

## Guidelines for Peer Review

### **【Research Article】**

#### **1. Purpose of peer review**

Academic articles must be **novel and original in content and must be a complete work that is credible and recognized for its scholarly contribution**. Therefore, Research articles that have been published, as well as those that report very similar findings, are plagiarized, provide insufficient evidence for their conclusions, are incomplete, or make no scholarly contribution, will not be published in the journal.

In the spirit described above, all submitted manuscripts are peer reviewed from a professional standpoint to provide the Editorial Committee with materials that will help determine whether the manuscripts are appropriate for publication in the Journal of the Smart Processing or, if intended for publication in a special issue, whether they meet the purpose of the special issue. We appreciate your cooperation.

Please provide as detailed and constructive opinions as possible when you write your comments in the reviewers' comments section.

**If you receive manuscripts of different fields, please notify the office as soon as possible.**

#### **2. Method of peer review (How to fill out the peer review report form)**

2.1 Inquiry items (This item **will not be notified** to the author. If there is a problem with the items, please describe it in detail in the reviewers' comments section)

- **Expression**: Please select  if applicable.

- **Length**:  Over 8 pages but appropriate  Must be shortened to 8 pages or less  Insufficient explanation, addition should be requested.

In accordance with the submission rules (within 8 pages), manuscripts exceeding 8 pages can be published upon approval of the reviewers and the Editorial Committee. The maximum number of pages allowed is 12. Those less than 4 pages may be published if approved by the reviewers and the Editorial Committee.

- **Figures, Tables, and Photographs**: All sentences, letters, and symbols must be in English, in accordance with the submission guidelines.

- **Units and Symbols**: SI units shall be used in accordance with JIS.

2.2 Evaluation (this item will not be notified directly to the author)

Please select  if applicable.

2.3 Reviewer's comments (this item will be notified to the author)

Please describe in detail any problems, errors, etc. found during peer review that you would like to see corrected.

You may also write additions, corrections, etc. in red directly in the manuscript.

In this case, please indicate in the reviewer's comments that the attached materials should be referred to, and send a PDF file of the attached materials to the office.

2.4 Overall judgment (this item **will not be notified** directly to the author)

Please select  if applicable.

**If judged unsuitable for publication, please explain the reason for rejection in detail in the “Comments” section.**

### **3. Confidentiality**

When reviewing manuscripts, reviewers are obligated to maintain the confidentiality of information obtained through the review process, including the content of the submitted manuscripts, the fact of submission, and personal information of the authors and reviewers. They must not divulge such information to external parties or use them in any way. Please exercise caution in managing such information.