

Guidelines for Peer Review

【Review Article】

1. Purpose of peer review

Review articles are articles that are of benefit to readers of the Society's journal (textbook content or cutting-edge content). Therefore, they must not only be reliable and objective summaries of cutting-edge trends, their writing style and structure must also be well thought out so that the journal's readers can fully understand them. Furthermore, unlike academic articles, the purpose is not to argue the author's views; hence, statements of excessive subjectivity should be avoided.

In the spirit described above, the review article manuscript peer review is conducted to objectively evaluate the contents of submitted manuscripts and provide the Editorial Committee with materials to determine whether the manuscripts are appropriate for publication in the Journal of Smart Processing or whether they meet the purpose of the special issue. We appreciate your cooperation.

In addition, as review articles in this journal are manuscripts requested by the Society, please provide as detailed and constructive opinions as possible when you write your comments in the reviewers' comments section.

If you receive manuscripts of different fields, please notify the office as soon as possible.

2. Method of peer review (How to fill out the peer review report form)

2.1 Inquiry items (This item will not be notified to the author. If there is a problem with the items, please describe it in detail in the reviewers' comments section)

- Expression: Please select if applicable.
- Length: Over 8 pages but appropriate Must be shortened to 8 pages or less Insufficient explanation, addition should be requested.
In accordance with the submission rules (within 8 pages), manuscripts exceeding 8 pages can be published upon approval of the reviewers and the Editorial Committee. The maximum number of pages allowed is 12. Those less than 4 pages may be published if approved by the reviewers and the Editorial Committee.

• Figures, Tables, and Photographs: All sentences, letters, and symbols must be in English, in accordance with the submission guidelines.

• Units and Symbols: SI units shall be used in accordance with JIS.

2.2 Evaluation (this item will not be notified directly to the author)

Please select if applicable.

2.3 Reviewer's comments (this item will be notified to the author)

Please describe in detail any problems, errors, etc. found during peer review that you would like to see corrected.

You may also write additions, corrections, etc. in red directly in the manuscript.

In this case, please indicate in the reviewer's comments that the attached materials should be referred to, and send a PDF file of the attached materials to the office.

2.4 Overall judgment (this item will not be notified directly to the author)

Please select if applicable.

If judged unsuitable for publication, please explain the reason for rejection in detail in the "Comments" section.

3. Confidentiality

When reviewing manuscripts, reviewers are obligated to maintain the confidentiality of information obtained through the review process, including the content of the submitted manuscripts, the fact of submission, and personal information of the authors and reviewers. They must not divulge such information to external parties or use them in any way. Please exercise caution in managing such information.