

## Rules for Editing the Journal

### (Purpose)

Article 1 The rules defined herein are to specify the matters concerning the editing of the journal of the Smart Processing Society “Journal of Smart Processing” (hereinafter referred to as “the Journal”).

### (Copyright of the manuscript)

Article 2 Authors must own the copyright to their submitted manuscripts. If there is more than one copyright holder, all copyright holders must agree to the submission. If the author does not own the copyright, the author must obtain permission to reprint the manuscript from the copyright holder.

### (Non-acceptance of duplicate submission)

Article 3 If the Editorial Committee determines that the content of a submitted manuscript is identical to any of the following by the same author or by the same group of authors as the manuscript in question, the manuscript will be considered a duplicate submission and will not be accepted for publication:

- (1) Manuscripts currently being submitted to publications issued by academic societies, publishers, etc.
- (2) Manuscripts that have already been published or accepted for publication in publications issued by academic societies, publishers, etc.

The Editorial Committee will determine the identicalness based on the content, regardless of differences in language used, writing style, format, etc. If a duplicate submission is discovered after the manuscript has been accepted for publication, the acceptance may be cancelled.

### (Non-acceptance of plagiarized articles)

Article 4 If the Editorial Committee determines that a submitted manuscript is plagiarized from another author’s work, the manuscript will be considered a plagiarized article and will not be accepted for publication. If plagiarism is discovered after the manuscript has been accepted for publication, the acceptance may be cancelled.

2 Authors must properly cite the original source even when using portions of their own manuscripts that have already been published. If the submitted manuscript contains information from another source without citation of that original source, it may not be accepted for publication.

(Objections concerning duplicate submission and plagiarism)

Article 5 Authors who have had their manuscripts determined to be a duplicate submission (Article 3) or plagiarized (Article 4) may file a written objection concerning the duplicate submission or plagiarism to the Editorial Committee within 30 days from the date of notification. The Editorial Committee will review the objection and notify the authors about the result within 60 days. Persons outside the Editorial Committee may be added when reviewing the objection. Only one objection may be filed for the same submitted manuscript.

(Data acquisition and management)

Article 6 Figures and tables (including photographs) used in articles, etc. are based on the original data, and thus, editors may request submission from the authors as needed. Authors must give consideration to human rights and ethics when acquiring data and must not acquire data unrightfully.

(Peer review)

Article 7 Peer review by reviewers who are specialized in the academic and technical fields of the submitted manuscripts will be conducted to evaluate the acceptance or rejection of the submitted manuscripts. The Editorial Committee will select the reviewers, and reviewers who have no interest with the authors will be appointed.

(Acceptance or rejection of manuscript)

Article 8 The decision of acceptance or rejection of a submitted manuscript shall be made by the Editorial Committee, who must promptly notify the author(s) of the acceptance or rejection and the reasons thereof. This decision will be based on the novelty, originality, and credibility of the content of the manuscript, as well as its scholarly contribution.

(Objection concerning non-acceptance)

Article 9 Authors who have had their manuscripts determined to be not accepted for publication may file a written objection concerning the non-acceptance to the Editorial Committee within 30 days from the date of notification. The Editorial Committee will review the objection and notify the authors of the result within 60 days. No revisions can be made to the submitted manuscript. Only one objection may be filed for the same submitted manuscript.

(Objection to the Journal by a third party)

Article 10 If a complaint is made by a third party that an article published in the Journal contains misconduct, the Editorial Committee will consider whether to accept the complaint.

2 If the Editorial Committee determines that the complaint should be accepted, it will handle the matter in accordance with the Rules herein.

(Response to misconduct)

Article 11 In the event of any suspected misconduct, such as duplicate submission, plagiarism, inappropriate data acquisition and management, etc., with respect to an article submitted to or published in the Journal, the corresponding author will first be contacted to confirm the authenticity of the misconduct. If the corresponding author does not admit the misconduct, the Society will inform the institution to which the corresponding author belongs of the suspected misconduct, provide evidence, and request an investigation of the facts. Until the veracity of the misconduct is confirmed, the refereeing of the submitted article and its scheduled publication will be suspended. When the status of misconduct is confirmed, all authors shall be notified of this result.

(Conflict of interest)

Article 12 The Editorial Committee members shall not be involved in reviewing or deliberation of acceptance or rejection of submitted articles of which they are the authors.

(Prohibition of information leakage and its use)

Article 13 The Editorial Committee members and reviewers must not divulge to anyone outside the Editorial Committee any information obtained through the review or deliberation of acceptance or rejection of submitted articles, nor must they take any action using such information. However, this does not apply to cases where a duplicate submission is suspected, and it is necessary to contact other societies, etc., to investigate the matter.

(Instructions for Authors, Author Guidelines, and Guidelines for Peer Review)

Article 14 The Editorial Committee must formulate the Submission Rules, Author Guidelines, and Peer Review Guidelines and make them publicly known.

(Advertisements)

Article 15 The decision of acceptance or rejection of the application shall be made by the Editorial Committee based on the conflict of interest.

(Publication fee)

Article 16 The publication fee of a manuscript and advertisement shall be determined separately according to their type.

(Publication)

Article 17 Regular Research Articles, Rapid Research Letters, and Technical Articles published in this journal will be made available online on J-STAGE as soon as possible after publication. In addition, Review Article shall be made available online on J-STAGE one year later. Overseas and Domestic Information Articles shall not be published online.

(Revision and abolition)

Article 18 Revision or abolition of these rules shall be by resolution of the Editorial Committee.

(Commission to the Committee)

Article 19 Matters for implementing these rules and matters not provided for in these rules shall be determined by the Editorial Committee.

Additional clause

These Rules shall come into effect as of 7 January 2022. (Resolution by the Editorial Committee on 7 January 2022)